



(ANNEXURE-1)

**MINUTES OF THE FIRST MEETING OF THE BOARD OF MANAGEMENT OF IEC UNIVERSITY, BADDI, (H.P.) HELD ON OCTOBER 7, 2012 AT 12.30 P.M. AT E-216 EAST OF KAILASH, NEW DELHI -110065**

**MEMBERS**

- a) **Dr Navin Gupta** Ex-officio , Chairman, Vice Chancellor
- b) **Deans (2)**  
- **Dr Rakesh Sharma** ProVC, Dean Faculty & Studies  
- **Dr HR Verma** Dean of Academic Affairs;
- 
- c) **Two persons Nominated by Sponsoring Body**  
- **Dr Vinay Maitry** Nominated by Sponsoring Body  
HOD , School of Architect & Planning, N Delhi  
- **Dr AK Khare** Nominated by Sponsoring Body  
Former VC, UPTU
- 
- d) **Two eminent Academician Nominated by Government**  
1. Pending  
2. Pending
- 
- e) **Two persons, among the Teachers**  
1. **Dr NL Sharma** Teacher, Nominated by Sponsoring Body  
2. **Sri Varun Pandey** Teacher, Nominated by Sponsoring Body
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- **RK Srivastava** Member Secretary

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The Chairman presided over the meeting, on finding the quorum being present he announced the meeting as commenced.

He then welcomed all the members present at the meeting. All the members being present no Leave of Absence was granted. He briefed the committee about the broad vision and mission of the University and took the matters in the circulated Agenda one by one for discussion and approval of the Committee.

**Item No. 1.01**

**To consider and approve minutes of the Meeting of the Academic Council of the University**

The Committee discussed the minutes of the meeting of the Academic Council of the University held on October 7, 2012, Sunday at 10.00 A.M. and approved the same as given in attached *Annexure I*.

**Item No. 1.02**

**To consider and approve minutes of the Selection Committee of the University**

The Committee discussed the minutes of the meeting of the Selection Committee held on 28/04/2012, 12/05/2012, 19/05/2012, 09/07/2012, 30/07/2012, 29/08/2012, formed for the purpose of selection and recruitment of various staff, faculties, professors in the University, after discussions the Committee approves the same as given in attached *Annexure II*.

**Item No. 1.03**

**To consider and approve Leave rules of Faculty & Staff of the University**

The Committee discussed and approved the Leave rules of Faculty & Staff of the University and approved the same as given in attached *Annexure III*.

**Item No. 1.04**

**To consider and approve Conduct & Discipline of Employees of the University**

The Committee discussed and approved the Conduct & Discipline of Employees of the University and approved the same as given in attached *Annexure IV*.

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**Item No. 1.05**

**To consider and approve Travel Policy of the University**

The Committee discussed and approved the Travel policy for the staff and employees of the University and approved the same as given in attached *Annexure V*.

**Item No. 1.06**

**To consider and approve Academic Misconduct and Use of Unfair Means of the University**

The Committee discussed and approved the Rules and Policies for Academic Misconduct and Use of Unfair Means in the University and approved the same as given in attached *Annexure VI*.

**Item No. 1.07**

**To consider and approve Adhoc Appointments of the University**

The Committee discussed and approved the Rules and Policies for Adhoc Appointments for various matters of the University and approved the same as given in attached *Annexure VII*.

**Item No. 1.08**

**To consider and approve Prohibition of and Punishment for Ragging Rules of the University**

The Committee discussed and approved the Rules and Policies for Prohibition of and Punishment for Ragging, of the University and approved the same as given in attached *Annexure VIII*.

**Item No. 1.09**

**To consider and approve the manner of appointment and removal on teaching posts of the University**

The Committee discussed and approved the Rules and Policies for the manner of appointment and removal on teaching posts of the University and approved the same as given in attached *Annexure IX*.

**Item No. 1.10**

**To consider and approve Attendance Rules for Employees of the University**

The Committee discussed and approved the Rules and Policies for Attendance for Employees of the University and approved the same as given in attached *Annexure X*.





**Item No. 1.11**

**To consider and approve Change of Branch in the University**

The Committee discussed and approved the Rules and Policies for Change of Branch by student in the University and approved the same as given in attached *Annexure XI*.

**Item No. 1.12**

**To consider and approve Code of Ethics for Faculty of the University**

The Committee discussed and approved the Rules and Policies for Code of Ethics for Faculty of the University and approved the same as given in attached *Annexure XII*.

**Item No. 1.13**

**To consider and approve Collaboration with other University Policies**

The Committee discussed and approved the Rules and Policies for Collaboration with other University and approved the same as given in attached *Annexure XIII*.

**Item No. 1.14**

**To consider and approve Convocation polices of the University**

The Committee discussed and approved the Policies for Convocation of students in the University and approved the same as given in attached *Annexure XIV*.

**Item No. 1.15**

**To consider and approve Rules of Examination System of the University**

The Committee discussed and approved the Rules of Examination System of the University and approved the same as given in attached *Annexure XV*.

**Item No. 1.16**

**To consider and approve Exit Policy & Procedure – Student of the University**

The Committee discussed and approved the Rules of Exit Policy & Procedure – Student of the University and approved the same as given in attached *Annexure XVI*.

**Item No. 1.17**

**To consider and approve Foreign University Obligation of the University**

The Committee discussed and approved the Rules and Policies for Foreign University Obligation of the University and approved the same as given in attached *Annexure XVII*.





**Item No. 1.18**

**To consider and approve Grievance Handling Policy and Procedures of the University**

The Committee discussed and approved the Rules and Policies for Grievance Handling Policy and Procedures of the University and approved the same as given in attached *Annexure XVIII*.

**Item No. 1.19**

**To consider and approve Guest Faculty / Expert Lecture Rules of the University**

The Committee discussed and approved the Rules and Policies for Guest Faculty / Expert Lecture Rules of the University and approved the same as given in attached *Annexure XIX*.

**Item No. 1.20**

**To consider and approve Conferment of Honorary Degrees and Academic Distinctions Rules of the University**

The Committee discussed and approved the Rules and Policies for Conferment of Honorary Degrees and Academic Distinctions of the University and approved the same as given in attached *Annexure XX*.

**Item No. 1.21**

**To consider and approve the procedure for arbitration & litigation Rules of the University**

The Committee discussed and approved the Rules and Policies for the arbitration & litigation of the University and approved the same as given in attached *Annexure XXI*.

**Item No. 1.22**

**To consider and approve Leave Policy for Non-Acadamic Staff of the University**

The Committee discussed and approved the Rules and Policies for Leave Policy for Non-Acadamic Staff of the University and approved the same as given in attached *Annexure XXII*.

**Item No. 1.23**

**To consider and approve Policy of Reservation of the University**

The Committee discussed and approved the Policy for Reservation in the University and approved the same as given in attached *Annexure XXIII*.

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**Item No. 1.24**

**To consider and approve Sexual Harassment Policy & Procedure of the University**

The Committee discussed and approved the Sexual Harassment Policy & Procedure of the University and approved the same as given in attached *Annexure XXIV*.

**Item No. 1.25**

**To consider and approve Stock Keeping & Annual Stock Verification Rules of the University**

The Committee discussed the Rules and Policies for Stock Keeping & Annual Stock Verification of the University and approved the same as given in attached *Annexure XXV*.

**Item No. 1.26**

**To consider and approve Student Conduct and Discipline Rules of the University**

The Committee discussed and approved the Student Conduct and Discipline Rules of the University and approved the same as given in attached *Annexure XXVI*.

**Item No. 1.27**

**To consider and approve Maintenance of Discipline Among Students Rules of the University**

The Committee discussed and approved the Rules and Policies for Maintenance of Discipline among Students of the University and approved the same as given in attached *Annexure XXVII*.

**Item No. 1.28**

**To consider and approve Mass Bunk Rules of the University**

The Committee discussed and approved the Mass Bunk Rules of the University and approved the same as given in attached *Annexure XXVIII*.

**Item No. 1.29**

**To consider and approve Policies for Attending Seminar Conference by various members of the University**

The Committee discussed and approved the Policy for attending Seminar Conference by various members of the University and approved the same as given in attached *Annexure XXIX*.

**Item No. 1.30**

**To consider and approve Fellowships, Scholarships, Studentships, Medals, Prizes Policy of the University**

The Committee discussed and approved the Fellowships, Scholarships, Studentships, Medals, Prizes Policies of the University and approved the same as given in attached *Annexure XXX*.

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**Item No. 1.31**

**To consider and approve Determination of Seniority Rules of the University**

The Committee discussed and approved the Determination of Seniority Rules of the University and approved the same as given in attached *Annexure XXXI*.

**Item No. 1.32**

**To consider and approve Conduct Rules for the Teachers of the University**

The Committee discussed and approved Conduct Rules for the Teachers of the University and approved the same as given in attached *Annexure XXXII*.

**Item No. 1.33**

**To consider and approve General Rules for Hostels of the University**

The Committee discussed the Determination of Seniority Rules of the University and approved the same as given in attached *Annexure XXXIII*.

**Item No. 1.34**

**To note the appointment of Controller of Examinations, Controller of Academic Affairs, Dean of Student Welfare of the University, Dean of Post Graduate Studies, Cooperative Studies and Placement**

The Committee noted the appointment of Controller of Examinations, Controller of Academic Affairs, Dean of Student Welfare of the University, Dean of Post Graduate Studies, Cooperative Studies and Placement of the University as given in attached *Annexure XXXIV*.

**Item No. 1.35**

**To note the appointment of Finance Committee and Planning Committee of the University**

The Committee noted the appointment of Finance Committee and Planning Committee of the University as given in attached *Annexure XXXV*.

**Item No. 1.36**

**To consider and approve the minutes of the First Meeting of the Finance Committee of the University and to also consider the total Expenditure incurred till date on the University as approved by the Finance Committee**

The Committee considered and approved the minutes of the First Meeting of Finance Committee of the University as given in attached *Annexure XXXVI*.

The Committee discussed the total Expenditure incurred till date on the University as approved by the Finance committee which is above Rupees Ninety Crore (the calculation is annexed as *Annexure XXXVII*).

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**Item No. 1.37**

**To take note of various Notifications received from Himachal Pradesh Regulatory Commission and Himachal Pradesh Government**

The Committee discussed and noted various Notifications received from Himachal Pradesh Regulatory Commission and Himachal Pradesh Government (*annexed as Annexure XXXVIII*).

**Item No. 1.38**

**To take note of fee structure as received from the Himachal Pradesh Government**

The Committee discussed and noted the of fee structure as received from the Himachal Pradesh Government (*annexed as Annexure XXXIX*). The Committee was under the view that fees as fixed by the Government is low in comparison to the cost incurred which University have protested and soon University shall send a representation to Himachal Pradesh Government to approve the high fees as earlier proposed by the University on basis of cost incurred.

**Item No. 1.39**

**To report about Scholarship / freeship / award / prizes / fee concessions awarded to students**

The Committee noted the details of Scholarship / freeships / award / prizes / fee concessions awarded to meritous students and also on merit cum needs basis and to promote Himachal Pradesh domicile students.

**Item No. 1.40**

**To take note of First Statute approved by Himachal Pradesh Government**

The Committee discussed and noted the First Statute of IEC University as approved by the Himachal Pradesh Government (*annexed as Annexure XXXX*).

**Item No. 1.41**

**To discuss the creation of post of Pro Chancellor and Pro Vice Chancellor**

For proper functioning of the University the members are of the opinion that the post of Pro-Chancellor and Pro-Vice Chancellor should also be created in the University and necessary powers may be delegated to them for better administration of the University. The matter was discussed and thereafter left open for discussions / approvals in the next meeting and take the same to the Himachal Pradesh Government.

**Item No. 1.41**

**To discuss and approve Common Seal of University**

The committee adopted the Common Seal of the University the impression as given in the sheet duly initialed by Chairman for identification purposes.

On finding no other matter the Chairman concluded the meeting.

**Vote of Thanks**

The meeting ended with the Vote of Thanks to the Chair

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(Chairman)  
Date : 7 Oct 2012  
Place : New Delhi

Sd/-  
(Secretary)  
Date : 7 Oct 2012  
Place : New Delhi

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